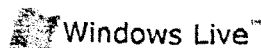
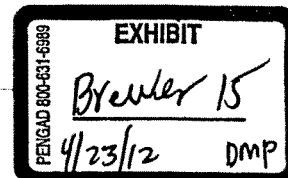


EXHIBIT G

**RE: Appeal**

From: **Christy Brewer** (ivypetals@hotmail.com)
Sent: Mon 6/09/08 1:11 PM
To: James Stebbins (jstebbins@stebbinsandpinkerton.com)
Attachments: image001.jpg (1.4 KB)



Security scan upon download

Jamie,

I have thought about this all morning. I want to clarify that we are not just appealing one class (542 Pharm) but four and questioning the validity of the 542 Pharm class. Please refer to lines 168-171 on the xls file I sent you. Remember that when Dr. Ellis told me that I had a 79.8% in the 542 Pharm class he withdrew me from the other 3 classes without my consent.

Classes 3rd semester:

GCRNA 530 Adv Physiology & Path
GCRNA 610 Anesthesia Concepts I
GCRNA 602 Principles of Anesthesia
GCRNA 542 Advanced Pharm

What are the consequences if I did not win the appeal? (Which I totally believe I will). Will a failing grade be posted to my official transcript? I have never earned a "C" and would hate to have that black mark on my transcript. As of right now it looks like that I started taking Fall 07 classes and withdrew? Does the appeal process finalize a grade?

And what about the quality of education and validity of the 542 Pharm class? I feel that I should be allowed to repeat this class without being punished and with an unfair grade being posted.

So, with all that being said, here is what I would like (please advise if these are good decisions).

1. I would like the 3 grades that I earned for 530, 610 and 602 posted on my official transcript.
2. I would like to repeat the 542 Pharm class. I feel that since no feedback was given and the quality of education was very, very poor I should be given a second opportunity to take this class....even if we win the appeal....then I should be allowed to audit it without payment.

I never felt good about the 542 Pharm class which is why I when to Dr. Ellis on 3 occasions. I dont know what grade I really earned and regardless of what it is this whole class was handled wrong.

So please advise. I do believe we should appeal. I am willing to exhaust all of my resources. I want to make sure that I totally understand the pros and cons of the appeal process.

Kind regards,

Christy Brewer

Subject: RE: FERPA Form
Date: Mon, 9 Jun 2008 09:42:58 -0400
From: JStebbins@stebbinsandpinkerton.com

<http://by128w.bay128.mail.live.com/mail/PrintShell.aspx?type=message&cpids=61fd73b5...> 8/28/2008

N 6/9/08

EXHIBIT H



P.O. BOX 9003
BECKLEY, WV 25802-9003
304.253.7351
800.766.6067
WWW.MOUNTAINSTATE.EDU

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866.FORMSU1

NOTIFICATION OF ADMINISTRATIVE DROP FROM MOUNTAIN STATE UNIVERSITY

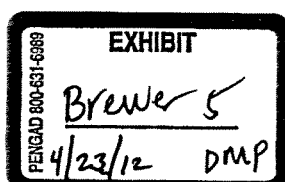
Christy Brewer
1304 Woodland Drive
Charleston, WV 25302

Dear Christy Brewer,

You are advised that you have been **ADMINISTRATIVELY DROPPED** from the course(s) on the attached drop form due to nonattendance.

You may view your information on Cougar Web at online.mountainstate.edu.

If you have any questions, please call Christine Dixson at 929-1677.



EQUAL OPPORTUNITY EMPLOYER

EXHIBIT
A



**Mountain
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**NOTIFICATION OF ADMINISTRATIVE WITHDRAWAL
FROM MOUNTAIN STATE UNIVERSITY**

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Fall 2007



866.FOR.MSUI

1/5/2008

Christy Brewer
1304 Woodland Drive
Charleston, WV 25302

Dear Christy Brewer,

You are advised that you have ten (10) calendar days from the date of this notice to contest this action. If you wish to contest this withdrawal, you must do so in writing with the Registrar's office and your instructor. It must be received in our office no later than January 15, 2008.

Students are issued either a WP for a withdrawal with passing performance or a WF for a withdrawal with failing performance.

CLASS/SECTION: GCRNA 610

NAME OF CLASS: Anesthesia Concepts I

INSTRUCTOR: Wayne Ellis

REASON FOR WITHDRAWAL: Unsatisfactory Progress

Withdrawal: WP

Sincerely,

Angie Riffe
Assistant Registrar



P.O. Box 900,
Beckley, WV 25802-9003
304-253-7351
1-800-766-6067

ADMINISTRATIVE WITHDRAWAL

Campus

- ☒ Beckley
☐ MSU Martinsburg
☐ MSU Center Township
☐ MSU Orlando

Student's Name Brown Christy
 Last First Middle

Social Security Number 401075114 Student ID Number 131041

Dept.	Course Number	Section Number	Course Title	Days	Times
<u>Psych 101</u>			<u>Psychology</u>		

Grade at time of Administrative Withdrawal WP WP (passing)

WF WF (failing)

Reason for Administrative Withdrawal:

Excessive Absences ☐

Unsatisfactory Progress ☐

Inappropriate Behavior ☐

Comments Student was registered with
Grade V

SIGNATURES:

Faculty

Date

Senior Academic Officer

Date

Student Services

Date

ORIGINAL-Student Services

YELLOW- Faculty

PINK-SAO

GOLD-Student

Revised
1/26/05



**Mountain
State
University**

**NOTIFICATION OF ADMINISTRATIVE WITHDRAWAL
FROM MOUNTAIN STATE UNIVERSITY**

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Fall 2007



866.FOR.MSU1

1/5/2008

Christy Brewer
1304 Woodland Drive
Charleston, WV 25302

Dear Christy Brewer,

You are advised that you have ten (10) calendar days from the date of this notice to contest this action. If you wish to contest this withdrawal, you must do so in writing with the Registrar's office and your instructor. It must be received in our office no later than January 15, 2008.

Students are issued either a WP for a withdrawal with passing performance or a WF for a withdrawal with failing performance.

CLASS/SECTION: GCRNA 530

NAME OF CLASS: Adv Physiology & Pathophysiology IV

INSTRUCTOR: Wayne Ellis

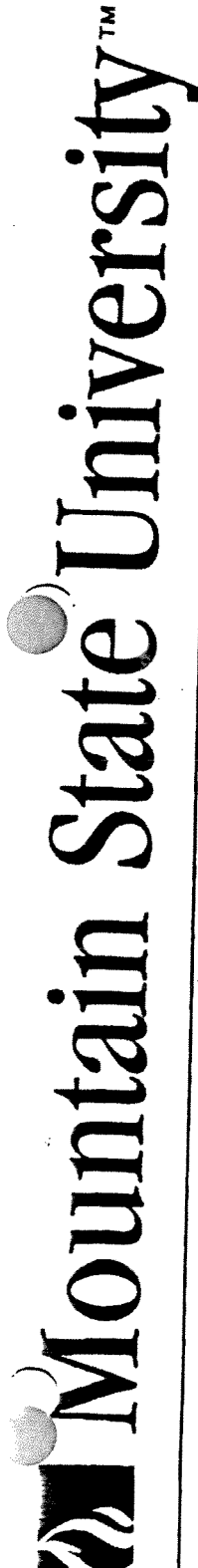
REASON FOR WITHDRAWAL: Unsatisfactory Progress

Withdrawal: WP

Sincerely,

Angie Riffe
Assistant Registrar

A1281



P.O. Box 9005
Beckley, WV 25802-9003
304-253-7351
1-800-766-6067

ADMINISTRATIVE WITHDRAWAL

Campus
☒ Beckley
☐ MSU Martinsburg
☐ MSU Center Township
☐ MSU Orlando

Student's Name Shaver, Kimberly
 Last First Middle

Social Security Number 46104 5014 Student ID Number 131141

Dept.	Course Number	Section Number	Course Title	Days	Times
EDUCATION	530		Ed. Psy.		

Grade at time of Administrative Withdrawal X WP (passing)
 WF (failing)

Reason for Administrative Withdrawal:

Excessive Absences ☐ Unsatisfactory Progress ☐
 Inappropriate Behavior ☐

Comments Student was a regular
with behavior

SIGNATURES:

Mary E Ellis
 Faculty

1/8/12
 Date

Senior Academic Officer

Date

Student Services

Date

7238



**Mountain
State
University**

**NOTIFICATION OF ADMINISTRATIVE WITHDRAWAL
FROM MOUNTAIN STATE UNIVERSITY**

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Fall 2007



8 6 6 . F O R . M S U I

1/5/2008

Christy Brewer
1304 Woodland Drive
Charleston, WV 25302

Dear Christy Brewer,

You are advised that you have ten (10) calendar days from the date of this notice to contest this action. If you wish to contest this withdrawal, you must do so in writing with the Registrar's office and your instructor. It must be received in our office no later than January 15, 2008.

Students are issued either a WP for a withdrawal with passing performance or a WF for a withdrawal with failing performance.

CLASS/SECTION: GCRNA 542

NAME OF CLASS: Advanced Pharmacology II

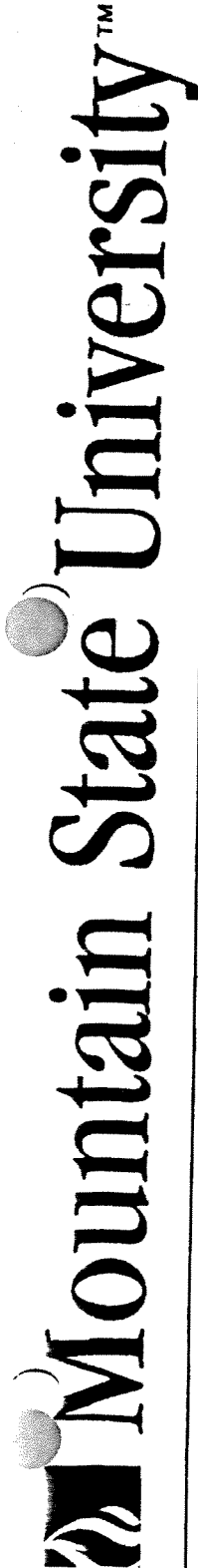
INSTRUCTOR: Wayne Ellis

REASON FOR WITHDRAWAL: Unsatisfactory Progress

Withdrawal: WP

Sincerely,

Angie Riffe
Assistant Registrar



P.O. Box 9005
Beckley, WV 25802-9003
304-253-7351
1-800-766-6067

ADMINISTRATIVE WITHDRAWAL

Campus

- ☐ Beckley
☐ MSU Martinsburg
☐ MSU Center Township
☐ MSU Orlando

Student's Name Brown Barry
Last First Middle

Social Security Number 401083014 Student ID Number 12441

Dept.	Course Number	Section Number	Course Title	Days	Times
<u>PHYS</u>	<u>542</u>		<u>PHYS 542</u>		

Grade at time of Administrative Withdrawal WP (passing)

WF (failing)

Reason for Administrative Withdrawal:

Excessive Absences ☐

Unsatisfactory Progress ☐

Inappropriate Behavior ☐

Comments Student was dropped from class
March 4

SIGNATURES:

[Signature]
Faculty

1/9/08
Date

[Signature]
Senior Academic Officer

[Signature]
Date

[Signature]
Student Services

[Signature]
Date



**Mountain
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University**

**NOTIFICATION OF ADMINISTRATIVE WITHDRAWAL
FROM MOUNTAIN STATE UNIVERSITY**

BECKLEY, WV • ORLANDO, FL • CENTER TOWNSHIP, PA • MARTINSBURG, WV

Fall 2007



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WWW.MOUNTAINSTATE.EDU

8 6 6 . F O R . M S U I

1/5/2008

Christy Brewer
1304 Woodland Drive
Charleston, WV 25302

Dear Christy Brewer,

You are advised that you have ten (10) calendar days from the date of this notice to contest this action. If you wish to contest this withdrawal, you must do so in writing with the Registrar's office and your instructor. It must be received in our office no later than January 15, 2008.

Students are issued either a WP for a withdrawal with passing performance or a WF for a withdrawal with failing performance.

CLASS/SECTION: GCRNA 602

NAME OF CLASS: Principles of Anesthesia I

INSTRUCTOR: Wayne Ellis

REASON FOR WITHDRAWAL: Unsatisfactory Progress

Withdrawal: WP

Sincerely,

Angie Riffe
Assistant Registrar

Mountain State University™

P.O. Box 9005
Beckley, WV 25802-9003
304-253-7351
1-800-766-6067

ADMINISTRATIVE WITHDRAWAL

Campus

- ☐ Beckley
☐ MSU Martinsburg
☐ MSU Center Township
☐ MSU Orlando

Student's Name Shawn Smith
Last First Middle

Social Security Number 40105314 Student ID Number 7214

Dept.	Course Number	Section Number	Course Title	Days	Times
ENGLISH	100				

Grade at time of Administrative Withdrawal WP WP (passing)

WF WF (failing)

Reason for Administrative Withdrawal:

Excessive Absences ☐

Unsatisfactory Progress ☐

Inappropriate Behavior ☐

Comments Student was in the middle of a withdrawal process
at the time of the withdrawal

SIGNATURES:

Shawn Smith
Faculty

1/1/12
Date

Senior Academic Officer

Date

Student Services

Date

ORIGINAL-Student Services

YELLOW- Faculty

PINK-SAO

GOLD-Student

Revised
1/26/05

EXHIBIT I

Brewer 4

4/23/12 DMP

P.O. Box 9003
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1-800-766-6067

Mountain State University™

GRADE CHANGE REQUEST

Campus
☐ Beckley
☐ MSU Martinsburg
☐ MSU Center Township
☐ MSU Orlando

Name Brewer Christy Evans
Last First Middle

Student ID Number 121041

Original Grade earned: Year 2007/08 Semester: ☒ Fall ☐ Spring ☐ Summer 1 ☐ Summer 2

Course Name Adv. Physiology

Department BCKMIA Number 530 Section _____ Hours 4

Instructor W. Ellis

Original grade issued WP New grade A

Reason for grade change Student successfully completed class

• Practice: If credit hours were earned in more than one semester, a grade change request form is to be submitted for each semester.

SIGNATURES:

W. Ellis
Instructor

6/16/08
Date

[Signature]
Dean

6/16/08
Date



GRADE CHANGE REQUEST

Campus
☐ Beckley
☐ MSU Martinsburg
☐ MSU Center Township
☐ MSU Orlando

Name Yanner, Chady
 Last First Middle

Student ID Number 121041

Original Grade earned: Year 04/05 Semester: ☒ Fall ☐ Spring ☐ Summer 1 ☐ Summer 2

Course Name Math 101

Department Math Number 001 Section _____ Hours 3.0

Instructor Mr. [unclear]

Original grade issued W New grade B

Reason for grade change Student missed

101000

• Practice: If credit hours were earned in more than one semester, a grade change request form is to be submitted for each semester.

SIGNATURES:

[Signature]
 Instructor

[Signature]
 Date

 Dean

 Date

[Signature]
 Registrar

[Signature]
 Date



GRADE CHANGE REQUEST

Campus
☐ Beckley
☐ MSU Martinsburg
☐ MSU Center Township
☐ MSU Orlando

Name Miller Christy
 Last First Middle

Student ID Number EE 171041

Original Grade earned: Year 2013 Semester: ☒ Fall ☐ Spring ☐ Summer 1 ☐ Summer 2

Course Name The Basics of Business

Department Business Number 602 Section 18 Hours 3

Instructor W. Miller

Original grade issued W New grade B

Reason for grade change Student successfully

completed course

• Practice: If credit hours were earned in more than one semester, a grade change request form is to be submitted for each semester.

SIGNATURES:

W. Miller
 Instructor

6/15/13
 Date

Dean

Date

Registrar

Date

EXHIBIT J

EXHIBIT J

From: Christy Brewer [mailto:ivypetals@hotmail.com]
Sent: Monday, July 26, 2010 6:59 PM
To: Rhonda Shepperd
Subject: RE:

Thank you Dr. Sheppard for fixing this. I would appreciate that you send a new and correct transcript when it is ready to UTM.

Christy Brewer

From: shepperd@mountainstate.edu
To: ivypetals@hotmail.com
CC: mtiley@mountainstate.edu; ariffe@mountainstate.edu; rcarmel@mountainstate.edu; mwaddell@mountainstate.edu; jkeppe@mountainstate.edu
Date: Mon, 26 Jul 2010 16:57:16 -0400
Subject: RE:

Hello Christy!

I have looked into your grade issue as requested. The grade of "WP" which is withdrawal passing was never entered or showing for this course. It was a grade of "WIP" that was showing. The grade of "WIP" work in progress exists from the time the course begins until a final grade is submitted. Anytime a grade is changed it is documented by our system with a time stamp that includes the day, time and person that made the change. According to our records, the "WIP" was changed to a grade of "F" at 4:26 pm on December 16, 2009.

Melody Tilley and Angie Riffe, Associate Registrar, collaborated last week on the grade in question to get it changed to a grade of "W". Apparently, there were three withdrawal forms that never arrived for processing and yours happened to be one of them. Angie changed the grade at 1:36 pm on July 20, 2010 from the "F" to the "W". Unfortunately, the transcript had already been sent out.

The degree has not been certified yet so I need for Michele Waddell, Graduation Coordinator, to provide a status update on when that should be ready. She returns to the office in the morning so I will ask her for the update at that time. Once the degree is certified, we will expedite the transcript to UTM to replace the one they received.

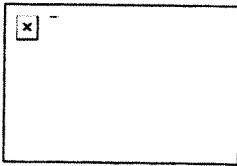
Please be advised that there was not any negligent mistake made. The form never arrived so there was no possibility that a mistake could be made in processing.

As for explaining it to your new employer, I would be more than happy to explain via email, phone or letter that the faculty member failed to submit a grade and the final grade

automatically rolled to a grade of "F". Furthermore, that that withdrawal form was never received by my staff to change the grade to a "W" and was notified last week there was a problem. The problem has been resolved and a new transcript will be arriving shortly.

Should you want me to explain this to someone at UTMC, just send me the contact information in an email. I will contact you once I have the update on the certification.

Dr. Shepperd
Registrar



Dr. Rhonda Shepperd
Registrar & IS Science Faculty
phone (304) 929-1404
fax (304) 929-1336
Mountain State University
PO Box 9003
Beckley, WV 25802

From: Christy Brewer [mailto:ivypetals@hotmail.com]
Sent: Monday, July 26, 2010 2:48 PM
To: Rhonda Shepperd
Subject:

July 26, 2010

I have been a student in the nurse anesthesia program. My last day of class and on campus was July 15, 2010.

Since I would not ever be back in the state of WV I completed a transcript request at the registrar's office on July 15th and asked that the official transcript with final grades and degree confirmation be mailed to the UTMC. My understanding was that this would have taken at least 3 weeks.

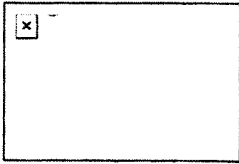
I have recently signed a contract with UTMC and am working on completing my credential packet. On July 16, 2010 I reviewed my grades on cougar web and seen an "F" posted for GCRNA 699 Sum 07-08. This class was taught by Mr. Wayne Ellis during the summer 2008. I was instructed by Dr. Ron Smith (the new Nurse Anesthesia Program director) to withdraw from the class as Mr. Ellis would no longer be associated with MSU and there was no instructor to continue with the course. I have the original withdraw forms and was passing the course when I withdrew. Once the withdrawal (summer 2008) was complete I checked my grades on cougar web and seen that there had been a "WP" posted under the course GCRNA 699 Sum07-08. I printed this documentation for my personal records. On July 16th the "F" was posted. How and why was the "WP" removed and replaced with an "F"?

EXHIBIT K

automatically rolled to a grade of "F". Furthermore, that that withdrawal form was never received by my staff to change the grade to a "W" and was notified last week there was a problem. The problem has been resolved and a new transcript will be arriving shortly.

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Dr. Shepperd
Registrar



Dr. Rhonda Shepperd
Registrar & IS Science Faculty
phone (304) 929-1404
fax (304) 929-1336
Mountain State University
PO Box 9003
Beckley, WV 25802

From: Christy Brewer [mailto:ivypetals@hotmail.com]
Sent: Monday, July 26, 2010 2:48 PM
To: Rhonda Shepperd
Subject:

July 26, 2010

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On July 16th I contacted Melody Tilley and the program director Ms. Carmel to inform them that there was an error on my transcript. It is my understanding that the "F" has now been changed to a "W". My concern on the 16th was that an incorrect transcript was mailed to my new employer with the "F".

I was notified today by UTMC that an official transcript was received and the "F" is present. It was mailed on July 16th via the postal mark. I am embarrassed. How do I explain this negligent mistake to my new employer? Since I have been a student at MSU numerous errors like this have frequently occurred in all aspects of the University. I do not know how to explain this to the UTMC and request your assist in resolving this embarrassing matter. I can only hope for my sake (and yours) that this does not jeopardize my new position at the UTMC and my plans to begin the PhD program there. This mistake by MSU demands your immediate attention.

Christy Brewer

Student ID 121041

THE UNIVERSITY of TENNESSEE
Medical Center